

IIA NZ AWARDS NOMINEE GUIDANCE BOOKLET 2025 NOMINATIONS NOW OPEN

The IIA NZ recognises the achievements of Internal Audit professionals and those who champion our work each year. Nominate now in one of the following categories:

- IIA NZ Internal Auditor of the Year
- IIA NZ Emerging Internal Auditor of the Year
- IIA NZ Team Excellence in Internal Auditing
- IIA NZ Best Contribution to the Profession in NZ (IIA NZ Board only nomination)
- IIA NZ Pacific Internal Auditor of the Year

Nominate Now

Nominations open on 1 July 2025, and close on 1 October 2025.



IIA NZ Internal Auditor of the Year

Our supreme award for individuals in the Internal Auditing Profession

NOMINATION PROCESS

IIA NZ members themselves, the nominee's manager, colleagues, an executive member of the organisation or the Audit Committee Chair are invited to identify and nominate an Internal Auditor for our premier award.

- ✓ Nominations to be submitted using the 'Nomination Form' on the IIA NZ Conference website
- ✓ Evidence to support the nomination must be included.
- ✓ Self-nominations are permissible but require endorsement from a senior stakeholder/s.
- ✓ Submissions can be made using any type of media (documentation / video / electronic presentation). They should be in a format that can be easily accessed by the judging panel (hyperlinks to accessible locations are permitted).
- ✓ Submissions will be assessed by the IIA Award Judging Panel.
- ✓ As part of the judging process, nominees may be asked to attend an interview with members of the Judging Panel

MINIMUM REQUIREMENTS

To be eligible for this award, the nominees must demonstrate the following qualities:

- ✓ The nominee must be a financial member of the IIA NZ.
- ✓ The nominee must be an experienced Internal Audit professional (more than 5 years).

JUDGING CRITERIA

Award nominees must demonstrate, <u>through providing evidence</u> to satisfy the below criteria, the impact they have made in their profession, organisation or for their dedication to the IIA NZ.

The judging panel will review how the nominee has made outstanding contributions in one or more of the following areas:

- ✓ Introduced innovative approaches to delivering internal audit in their organisation, while being committed to Fundamentals of the Global Internal Audit Standards
- ✓ Developed partnership approaches with senior management and Boards
- ✓ Increased the visibility and credibility of Internal Audit within their organisation
- ✓ Contributed to the profession through participation in IIA NZ, publications or presentations

Nominees are also required to demonstrate how they would use the recognition of this award to give back to the profession, if they were awarded.

Please note, the winner of this award may also be asked to contribute to the promotion of the IIA NZ through supporting the development of articles(s), newsletters and/or social media posts.

AWARD PRIZES

The award will be presented at the IIA NZ 2025 National Conference. The award recipient will receive:

- ✓ A trophy award engraved with the recipient's name
- ✓ A personalised certificate recognising the achievement
- √ \$250.00 NZD restaurant voucher

- ✓ The Prize is not transferable or exchangeable and cannot be redeemed for cash.
- ✓ The recipient is responsible for all travel, accommodation and expenses to attend Conference.
- ✓ The recipient will be responsible for expenses and ancillary costs other than that not supplied by IIA NZ.
- ✓ No compensation will be provided if the recipient is unable to use the Prize as stated or fails to claim it by the below date.
- ✓ All prize needs to be claimed before 31 December 2025.

IIA NZ Emerging Internal Auditor of the Year

Recognising a new Internal Auditing Professional

NOMINATION PROCESS

IIA NZ members themselves, the nominee's manager, colleagues, an executive member of the organisation or the Audit Committee Chair are invited to identify and nominate an emerging Internal Auditor.

- ✓ Nominations to be submitted using the 'Nomination Form' on the IIA NZ Conference website
- ✓ Evidence to support the nomination should be included.
- ✓ Self-nominations are permissible but require endorsement from a senior stakeholder
- ✓ Submissions can be made using any type of media (documentation / video / electronic presentation). They should be in a format that can be easily accessed by the judging panel (hyperlinks to accessible locations are permitted).
- ✓ Submissions will be assessed by the IIA Award Judging Panel.
- ✓ As part of the judging process, nominees may be asked to attend an interview with members of the Judging Panel

MINIMUM REQUIREMENTS

To be eligible for this award, the nominees must demonstrate the following qualities:

- ✓ The nominee must be a financial member of the IIA NZ.
- ✓ The nominee will have no more than five years' experience in Internal Audit.

JUDGING CRITERIA

Award nominees must demonstrate, <u>through providing evidence</u> to satisfy the below criteria, that they are an emerging talent within their organisation and have made a valued contribution to enhance the reputation of their profession.

The judging panel will review how the nominee has demonstrated one or more of the following qualities:

- ✓ Has made a valued contribution to their organisation reflects positively on the internal audit profession and incorporated IIA NZ values (integrity, objectivity, confidentiality, and competency).
- ✓ Has received recognition by Senior Management for their results/interactions
- ✓ Has contributed to innovative improvements in their team methodologies / tools / techniques / culture
- ✓ Has contributed to IIA NZ through active participation at Regional or National level such as making presentations on topical subjects or assisting in organising IIA NZ events.

Please note, the winner of this award may also be asked to contribute to the promotion of the IIA NZ through supporting the development of articles(s), newsletters and/or social media posts.

AWARD PRIZES

The award will be presented at the IIA NZ 2025 National Conference. The award recipient will receive:

- ✓ A trophy award engraved with the recipient's name
- ✓ A personalised certificate recognising the achievement
- ✓ \$250.00 NZD restaurant voucher

- \checkmark The Prize is not transferable or exchangeable and cannot be redeemed for cash.
- ✓ The recipient is responsible for all travel, accommodation and expenses to attend Conference.
- ✓ The recipient will be responsible for expenses and ancillary costs other than that not supplied by IIA NZ.
- ✓ No compensation will be provided if the recipient is unable to use the Prize as stated or fails to claim it by the below date. All prize needs to be claimed before 31 December 2025.

IIA NZ Team Excellence in Internal Auditing

Team contribution to Internal Auditing

NOMINATION PROCESS

IIA NZ members themselves, the nominee's manager, colleagues, an executive member of the organisation or the Audit Committee Chair are invited to identify and nominate a team for this award.

- ✓ Nominations to be submitted using the 'Nomination Form' on the IIA NZ Conference website
- ✓ Submissions to support the nomination should be included.
- ✓ Submissions can be made using any type of media (documentation / video / electronic presentation). They should be in a format that can be easily accessed by the judging panel (hyperlinks to accessible locations are permitted).
- ✓ Submissions will be assessed by the IIA Award Judging Panel.
- ✓ As part of the judging process, a representative from the nominated team may be asked to attend an interview with members of the Judging Panel

MINIMUM REQUIREMENTS

To be eligible for this award, the nominees must demonstrate the following qualities:

✓ The majority of team members must be financial members of the IIA NZ.

JUDGING CRITERIA

Award nominees must demonstrate, through providing evidence to satisfy the below criteria, how they have promoted the profession, delivered best practice in Internal Auditing, and contributed to their organisation.

The judging panel will review how the nominated team has demonstrated one or more of the following qualities:

- ✓ Completed a specific project, programme or initiative that has resulted in significant or enduring business improvement and improved the Internal Audit's standing in the organisation
- ✓ Can demonstrate the impact of their contribution through qualitative and quantitative results.
- ✓ Has been recognised by their organisation for the value that Internal Audit has delivered through the work included in the application.
- ✓ Demonstration of innovation, while being committed to the Fundamentals of the Global Internal Audit Standards

Please note, the winning team of this award may also be asked to contribute to the promotion of the IIA NZ through supporting the development of articles(s), newsletters and/or social media posts.

AWARD PRIZES

The award will be presented at the IIA NZ 2025 National Conference. The award recipient will receive:

- ✓ A plaque award engraved with the teams' name
- ✓ A personalised certificate recognising the achievement
- √ \$500.00 restaurant voucher

- ✓ The Prize is not transferable or exchangeable and cannot be redeemed for cash.
- ✓ The recipient is responsible for all travel, accommodation and expenses to attend Conference.
- ✓ The recipient will be responsible for expenses and ancillary costs other than that not supplied by IIA NZ.
- No compensation will be provided if the recipient is unable to use the Prize as stated or fails to claim it by the below date.
- ✓ All prize needs to be claimed before 31 December 2025.

IIA NZ Best Contribution to the Profession in New Zealand

Enhancing the Profession in NZ (IIA NZ Board Nomination only)

NOMINATION PROCESS

This award is by nomination of the IIA NZ Board only. It recognises an individual who has made a meaningful and positive contribution to the internal audit profession during the governance tenure from May to June of the previous year.

This award recognises a current IIA NZ member who is actively engaged and has made a positive contribution through their passion, commitment, and genuine investment in advancing the internal audit community in Aotearoa and the Pacific.

- The IIA NZ Board will consider a range of contributions, including volunteer work, active committee involvement, and other forms of support that have had a positive impact on the profession.
- The IIA NZ Board will consider this nomination based on written and visual supporting input provided by the IIA NZ National Office, reflecting how the individual has volunteered and contributed to the profession.
- Nominees may be invited to attend a discussion with members of the IIA NZ Board as part of the review process.
- The award celebrates those who go above and beyond in their support of internal audit in New Zealand.

JUDGING CRITERIA

Award nominee/s must demonstrate efforts towards enhancing the awareness, reputation and standing of the profession in New Zealand. The criteria that the Board will use to base their decision will include:

- \checkmark Making an outstanding contribution at local, regional, or national level.
- ✓ Demonstrating leadership, innovation, and initiative in advancing Internal Audit
- ✓ The nominee will have made a noteworthy effort towards enhancing the reputation and standing of the profession in New Zealand. Their achievement/performance was significant in nature.
- ✓ Promoting the profession both within their organisation and in the wider business environment
- ✓ Enhancing the reputation of Internal Audit through their own performance and achievements.

AWARD PRIZES

The award will be presented at the IIA NZ 2025 National Conference. The award recipient will receive:

- ✓ A trophy award engraved with the recipient's name
- A personalised certificate recognising the achievement
- ✓ \$250.00 NZD restaurant voucher

- ✓ The Prize is not transferable or exchangeable and cannot be redeemed for cash.
- ✓ The recipient is responsible for all travel, accommodation and expenses to attend Conference.
- ✓ The recipient will be responsible for expenses and ancillary costs other than that not supplied by IIA NZ.
- ✓ No compensation will be provided if the recipient is unable to use the Prize as stated or fails to claim it by the below
- ✓ All prize needs to be claimed before 31 December 2025.

IIA NZ Pacific Internal Auditor of the Year Award

To recognise and honour individuals within the Pacific region who have actively contributed to their communities and have demonstrably enhanced the internal audit profession in the Pacific.

NOMINATION PROCESS

IIA NZ members themselves, the nominee's manager, colleagues, an executive member of the organisation or the Audit Committee Chair or others are invited to identify and nominate an Internal Auditor for our premier award.

- ✓ Nominations to be submitted using the 'Nomination Form' on the IIA NZ Conference website
- ✓ Self-nominations are permissible but require endorsement from a senior stakeholder
- ✓ Evidence to support the nomination must be included.
- ✓ Submissions can be made using any type of media (documentation / video / electronic presentation). They should be in a format that can be easily accessed by the judging panel (hyperlinks to accessible locations are permitted).
- ✓ Submissions will be assessed by the IIA NZ Award Judging Panel.
- ✓ As part of the judging process, nominees may be asked to attend an interview with members of the Judging Panel

MINIMUM REQUIREMENTS

To be eligible for this award, the nominees must demonstrate the following qualities:

- ✓ The nominee must be a financial member of the IIA NZ.
- ✓ Must be at least two of the following:
 - o Reside in the Pacific Islands
 - Be a citizen of a Pacific Island
 - Provide internal audit services to a Pacific Island nation

JUDGING CRITERIA

Award nominees must demonstrate, <u>through providing evidence</u> to satisfy the below criteria, the impact they have made in their profession, organisation or for their dedication to the internal audit procession in the pacific region.

The judging panel will review how the nominee has made outstanding contributions in the following areas:

- ✓ Introduced innovation in their organisation, while being committed to Fundamentals of the Global Internal Audit Standards
- ✓ Evidence of tangible efforts that have led to the improvement or advancement of the internal audit profession within the Pacific.
- ✓ Developed partnership approaches with senior management and Boards
- ✓ Increased the visibility and credibility of Internal Audit within their organisation
- ✓ Has contributed to internal audit within the pacific community through active participation at Regional or National level such as making presentations on topical subjects or assisting in organising internal auditfocused events.
- ✓ Delivered, or were significantly involved in delivering, a high quality and innovative internal audit engagement(s) that provide value to their organization and stakeholders

Nominees are also required to demonstrate how they would use the recognition of this award to give back to the profession, if they were awarded.

Please note, the winner of this award may also be asked to contribute to the promotion of the IIA NZ through supporting the development of articles(s), newsletters and/or social media posts.

AWARD PRIZES

The award will be presented at the IIA NZ 2025 National Conference. The award recipient will receive:

- ✓ A trophy award engraved with the recipient's name
- ✓ A personalised certificate recognising the achievement
- ✓ \$250.00 NZD restaurant voucher

- ✓ The Prize is not transferable or exchangeable and cannot be redeemed for cash.
- ✓ The recipient is responsible for all travel, accommodation and expenses to attend Conference.
- √ The recipient will be responsible for expenses and ancillary costs other than that not supplied by IIA NZ.
- ✓ No compensation will be provided if the recipient is unable to use the Prize as stated or fails to claim it by the below
- ✓ All prize needs to be claimed before 31 December 2025.